

## Slideshow

<b>Start presentation from first slide</b> 	<b>Next slide or next animation</b> <b>Mouse click or</b> 	<b>Jump to a particular slide</b> <b>Type the slide number and press Enter</b>	<b>Jump to first slide</b> 	<b>Jump to last slide</b> 	<b>Change pointer to a pen to draw on current slide</b> 	<b>Show or hide ink markup</b> 	<b>Change pointer to eraser</b> 	<b>Change pointer to an arrow</b> 	<b>Erase all on-screen annotations</b> 
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## Slideshow

<b>Previous slide</b> 	<b>Go to the next slide, if the next slide is hidden.</b> 	<b>Set new timings while rehearsing</b> 	<b>Use original timings while rehearsing</b> 	<b>Use mouse-click to advance while rehearsing</b> 	<b>Re-record slide narration and timing</b> 	<b>Stop or restart slideshow</b> 	<b>Jump to next link on slide</b> 	<b>Black out screen/ resume slide show</b> 	<b>Stop media playback</b> 	<b>Mute</b> 
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## Editing slides

<b>Font options</b> 	<b>Increase font size</b> 	<b>Switch between outline and slide view</b> 	<b>Duplicate slide</b> 	<b>Change case</b> 	<b>Promote / demote a paragraph in an outline</b> or	<b>Move selected outline paragraphs up / down</b> or	<b>Spellcheck</b> 
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## Editing slides

<b>Insert slide</b> 	<b>Select next object on slide</b> 	<b>Move object pixel by pixel</b> 	<b>Group / Ungroup selected items</b> OR	<b>Selects all text from the cursor to the start of the active text box</b> 	<b>Selects all text from the cursor to the end of the active text box</b> 	<b>Show or hide grid</b> 
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## Universal

<b>Select All</b> 	<b>Copy</b> 	<b>Cut</b> 	<b>Paste</b> 	<b>Undo</b> 	<b>Redo</b> 	<b>Print (not during slideshow)</b> 	<b>Save</b> 	<b>Switch between open windows</b> 	<b>Help</b> 	<b>Find</b> 
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